

School Records Request Form for:

- ☐ Mission Engineering
- ☐ Energy of STEM
- ☐ Project Payload

Applicant Instructions: You and your parent or guardian must complete the information below and give this form to the registrar at your school. A parent or guardian must sign this request so that the registrar can release your records.

Name of Student

Grade

School

Date of Birth

I hereby grant permission to the release of the information that this form is requested of my child.

Signature of Parent or Guardian

Date

Dear School Registrar:

My child is applying to attend a Viterbi Summer program. Please email or send this completed form and a copy of official transcripts for this student to:

University of Southern California
Viterbi STEM Educational Outreach Programs – Summer Programs
3710 McClintock Ave., RTH 210
Los Angeles, CA 90089-2901
daring@usc.edu

The records must include a copy of the most recent grades. *This form, including the information below on whether this student receives free or reduced lunch, must accompany the records.*

Please complete this form as soon as possible but no later than May 1, 2019. Please note, completed applications will be evaluated on a rolling basis until all slots are filled.

The school registrar or appropriate administrator must complete the following:

Does this student receive **FREE** or **REDUCED** lunch?

☐ Yes

☐ No

If yes, which?

☐ Free Lunch

☐ Reduced Lunch

Signature of School Registrar or Appropriate Administrator

Date

Print Name

Title

Phone Number